

ARLINGTON EDUCATION ASSOCIATION

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Executive Board Minutes

January 26, 2009

Members Present: Shelley Jennings, Lee Dorman, Eva Ingram, Shawn Waddell, Louise Fishbein, Lara Heubusch, Anya Gan, Stephen Utley, Vicky Robertson, Gerry Collins and Temporary UniServ Director, Kelly Paine.

The meeting was called to order at 4:30 p.m.

Motion by Lee Dorman, second by Lara Heubusch to adopt the agenda as amended. Motion passed.

Motion by Lee Dorman, second by Wanda Perkins to accept the minutes as corrected, stating the UniServ Director is currently temporary. Motion passed.

President Jennings announced Kelly Paine had arranged for AEA members attending Lobby Day on February 2, 2009 will be able to ride the bus secured by Fairfax for a charge of \$20 per person which includes lunch. This will save approximately \$2,000.

President Jennings reported on the Part Time Open House that was held in the office to discuss with part-time members the changes to their employment. Ms. Jennings stated there was poor turnout; however, she will bring forth to the CPST Committee the concerns.

Kelly Paine stated she was able to obtain from APS a database of all employees. Ms. Paine then worked out a spreadsheet for each school which will give a report of all members and non-members. Ms. Paine did a mailing to work locations of all non-members. To date, this mailing had resulted in ten new members and it is anticipated more will be joining based on the positive phone calls she has received.

President Jennings announced the formation of a "Bring a Book" drive for building delegates to seek donations from their colleagues to bring to delegate assembly in celebration of "Read Across America". The books will be collected in the AEA office and will be taken to the public library for their use.

President Jennings announced the January 9, 2009 CPST meeting was attended by all current and former members and Dr. Smith. Discussion was held regarding the working relationship between administration and staff through CPST. The regular meeting was held following this discussion and was more productive. All parties agreed more training was needed and Kelly Paine will ask a member of the NEA Staff to conduct the training session. It was suggested training be done at delegate assembly as well so members will have an idea of how CPST works.

Ms. Jennings announced AEA would write a policy regarding email use and submit it to the CPST Committee for consideration.

The 2009-10 Proposed School Calendar provides for only one early release day prior to report cards. Elementary staffs still have to do a lot of hand marking on their report cards. There is a survey out to employees by APS regarding the calendar.

President Jennings announced there are still no candidates for Elementary Representative to the Executive Board and asked members to work on finding candidates. Other open positions, President, Vice-President and High School Representative are all running un-opposed. Therefore, Ms. Jennings suggested in an effort to save paper and the time of delegates, the election be held at the Delegate Assembly meeting in February. Since all offices are unopposed official balloting is not required by AEA By-laws and can be done by the proclamation of the delegates at the next meeting. It was agreed that is how the election will be handled.

Gerry Collins stated the NOVA Council dues for this school year are \$1 per member, based on the number of members as of November 1. The annual Pre-legislative Caucus will again be held at George Mason High School and Jon Perry, President of the Falls Church association and he will inform the NOVA Council of the exact date.

President Jennings announced the deadline for self nomination to the VEA and NEA Conventions is February 13.

Kelly Paine reported she was a presenter at the Regional ESP Conference which was attended by 80 members; however, none were from Arlington. Therefore, she suggested perhaps AEA would want to sponsor their own.

Anya Gan stated she, Lara Heubusch, Eva Ingram, and Shelley Jennings had attend the NEA Mid-Atlantic Regional Conference in Charlotte, NC which all found extremely informative and left the meetings feeling rejuvenated for association work. Ms. Gan will copy the materials she received for Executive Board members as soon as the new copier is functional.

Shawn Waddell presented the Proposed Mid-Year Budget for AEA and mentioned a few of the more significant changes. Mr. Waddell ask board members to review the budget and contact him with any questions or concerns as the budget will be presented at the February Delegate Assembly meeting and then voted on at the March Delegate Assembly meeting.

Lee Dorman informed the board she would like to go to the NEA Convention in San Diego early so she can participate in "Outreach to Teach" program in an effort to "repay" what was done for Wakefield. Ms. Dorman asked the board for approval of one extra night's accommodations and meals to her stipend. Motion by Anya Gan, second by Shawn Waddell to fund an extra day at the NEA Convention for Lee Dorman. Motion passed.

Motion by Lee Dorman, second by Wanda Perkins that any questions regarding the Proposed Mid-Year AEA Budget be emailed to Shawn Waddell for explanation and then presented to the Delegates at the February meeting. Motion passed.

Shelley Jennings reported she had received a letter from Dr. Hobbs stating she must inform APS no later than March 1, of her intention for another year of leave to serve as President. This deadline is in contradiction to the Election timeline provided in AEA By-Laws for the election of President and Officers'. Motion by Wanda Perkins, second by Lara Heubusch to change the election dates to "by February 15" in the By-laws so elections will be in a timeline to be compliant with APS Policy. Motion passed. A motion will be presented at the next Delegate Assembly meeting for a one time non-compliant election. The By-laws will need to be officially changed in the future.

Kelly Paine presented estimates and proposals from two copier companies stating the current copier was too small and had aged to a point of hindering productivity of staff. The board reviewed the proposals of each. Motion by Lee Dorman, second by Vicky Robertson to enter in to a contractual agreement with Capitol Office Solutions, to lease a copier which will provide for the association's increased needs now and in the future. Motion passed.

President Jennings presented information on the Superintendent's Proposed 2009-10 APS Budget, with an informational sheet she obtained at the Committee of 100 meeting. Ms. Jennings touched upon some of the areas Dr. Smith mentioned for cutbacks or removal. Ms. Jennings asked board members if they would be willing to attend a special meeting of the board on Wednesday, February 4, 2009, for sufficient studying of the documents and arrange for an AEA Strategy. The majority of the members agreed they could attend. Therefore, the meeting was officially scheduled.

The meeting adjourned at 6:40 p.m.